

ALPLA UK Ltd – Tax Strategy

This document, approved by the Board of ALPLA UK Ltd, sets out our approach to conducting our tax affairs and dealing with tax risks for the year ending 31st December 2017. In making this strategy available ALPLA UK Ltd is fulfilling its responsibilities under Schedule 19 Finance Act 2016.

ALPLA UK Ltd is committed to:

- Following all applicable laws and regulations relating to our tax activities
- Maintaining an open and honest relationship with the tax authorities based on collaboration and integrity
- Applying diligence and care in our management of the processes and procedures by which all tax related activities are undertaken, and ensuring that our tax governance is appropriate
- Using incentives and reliefs to minimise the tax cost of conducting our business whilst ensuring that these reliefs are not used for purposes which are knowingly contradictory to the intent of the legislation

Risk Management & Governance

Managing our tax affairs is complex process across many functional areas of the business and as such there will inevitably be risks of error and omission within those processes (“Tax Risks”), which may result in the incorrect application of tax rules or calculation of returns. The complete elimination of tax risks is impossible, therefore our attitude towards the level of control required over the processes designed to reduce these Tax Risks is driven by the likelihood of occurrence and scale of impact of each Risk.

The identified Tax Risks are then assessed on a case by case basis, allowing us to arrive at well-reasoned conclusions on how each individual Risk should be managed. Where there is uncertainty in how the relevant tax law should be applied, external advice may be sought to support our decision making process. When reviewing the Tax Risks associated with a specific decision or action, we ensure that we consider the legal and fiduciary duties of directors and employees, and the requirements of any related internal policies or procedures. Our Finance Director, in conjunction with our H.R. Manager & Company Secretary, has primary responsibility for the assessment and management of the identified Tax Risks.

ALPLA UK Ltd has a low appetite towards tax risk. We are committed to full compliance with our tax obligations, paying the right amount tax at the right time. We seek to ensure that our tax arrangements remain consistent with a low risk assessment, both in financial and reputational terms.

Tax Planning

ALPLA UK Ltd does not engage in tax planning which gives a tax result inconsistent with the underlying commercial consequences. Our tax planning aims to support the genuine commercial needs of the business by ensuring that our affairs are carried out in the most tax efficient manner whilst also aiming to ensure that our tax position in any planning activity is



consistent with both the spirit and letter of tax law. To ensure this position we will take external advice to confirm this whenever necessary.

We remunerate our employees such that the proper amounts of tax and national insurance contributions are paid on the rewards of their employment.

Relationship with HMRC

ALPLA UK Ltd is committed to the principles of openness, transparency and honesty in our approach to all dealings with HMRC, in line with both our Code of Conduct and our intention to be fully compliant with our tax obligations to ensure that we pay the right amount of tax at the right time. Should any dispute arise with regard to the interpretation and application of tax law, we are committed to addressing the matter promptly and resolving it in an open and constructive manner.